

# Kettle Moraine Figure Skating Club

## **Skating Professionals Rankings and Policies**

- **Documentation/Requirements to Apply for Privileges**

- i. If applicant is 18 or older*

- Submission of Current Resume
- Submission of Two Letters of References from a skating club (board), rink (manager), USFSA judge or official, another coach with a minimum of 5 years experience
- Liability Insurance
- PSA Membership; minimal accreditation, preferred
- Documentation to show that two years, minimum, of group instruction at a reputable rink or USFSA club have been completed.
  - a. Letter from skating club's board,
  - b. Letter from director of skating, or
  - c. Letter from rink manager

- ii. If applicant is between the ages of 16 and 17*

- Submission of Current Resume
- Submission of Two Letters of Reference from a skating club (board), rink (manager), USFSA judge or official, another coach with a minimum of 5 years experience
- Liability Insurance
  - a. Parent's Homeowners Insurance or Private Liability Insurance **is not** sufficient
- PSA Mentorship Certificate of Completion signed by a Master Rated Coach
- Two Years, minimum, of group instruction at a reputable rink or USFSA club beginning after they have completed the mentorship program. Time accumulated prior to completion of the mentorship program will not be counted. Documentation to include one of the following:
  - a. Letter from skating club's board,
  - b. Letter from director of skating, or
  - c. Letter from rink manager

- iii. Documentation will be updated annually (in July) with Director of Basic Skills to maintain privileges*

- Current Resume-Updated
- Liability Insurance-Updated
- PSA Accreditations-Updated
- Re-evaluation of level if
  - a. Mentor Program completed
  - b. PSA Accreditations acquired or risen
  - c. Two year minimum group lesson experience has been acquired

- **Designations of Coaches Granted Privileges by KMFSC**

- i. ***Apprentice Coach***

- Under 16
    - Has not participated or completed the PSA Mentorship Program
    - Has less than two years group instruction experience

- ii. ***Provisional Coach***

- Ages 16-18
      - a. Has completed the PSA Mentorship Program
      - b. Has less than two years group instruction experience after completing the program
    - Ages 18 and Older
      - a. Is an active member of PSA
      - b. Has tested through USFSA's intermediate moves-in-the-field and freeskate levels
      - c. Has less than two years group instruction experience; but is under current mentorship of a PSA member coach with seven or more years of experience teaching group and privately

- iii. ***Novice Coach***

- Is an active member of PSA, and
    - Any coach that has taught group lessons for more than two years, and
    - Any coach with less than five years experience teaching privately

- iv. ***Professional Coach***

- Any coach with more than seven years experience teaching group lessons, and
    - Any coach with more than seven years experience teaching privately, and
    - Active member of PSA, **OR**
  
    - Any coach with more than five years experience teaching group lessons, and
    - Any coach with more than five years experience teaching privately, and
    - Any coach holding an active PSA Certified rating.

- v. ***Master Coach***

- Any coach with a PSA Master rating, **and**
    - Any coach with more than ten years experience teaching group, and
    - Any coach with more than ten years experience teaching privately

- **Privileges**

- i. *Group Lessons and Privately*

- ***Apprentice Coach***

- a. Can participate in group lessons as an assistant only
      - b. Cannot teach privately on KMFSC contracted ice
      - c. Cannot teach privately on KMIC rink ice

- ***Provisional Coach***

- a. Can teach group lessons only
      - b. Cannot teach privately on KMFSC contracted ice
      - c. Cannot teach privately on KMIC rink ice

- ***Novice Coach***

- a. Can teach group lessons
      - b. Can teach privately only:
        - i. if actively participating in acquiring minimal PSA ranking (evidence of tests being taken within twelve month) **Or**
        - ii. if sponsored by a KMFSC coach (Professional or higher designation) – who agrees to act as a mentor in the area of private coaching for the first twelve months of private coaching

Note: Refer to current coaches list to verify if they can teach group and/or privately (and if sponsor is required)

- ***Professional Coach***

- a. Can teach group lessons
      - b. Can teach privately on KMFSC contract ice
      - c. Can teach privately on KMIC rink ice
      - d. Can be designated as the Director of Basic Skills

- ***Master Coach***

- a. Can teach group lessons
      - b. Can teach privately on KMFSC contract ice
      - c. Can teach privately on KMIC rink ice
      - d. Can be designated as the Director of Basic Skills